

## 2021-2022

# Student Drop Off & Pick Up Procedures and Zone Assignments

### Arrival - Student Drop-Off and Pick Up

For safety and efficiency, **no parents/guardians** are able to be inside the school building during the morning drop off and afternoon dismissal times. *Please adhere to the designated locations listed below if you are picking up or dropping off your child.*

### Student Drop-Off and Pick Up

Lakeaires Elementary utilizes designated Drop Off and Pick Up Zones when students do NOT ride a bus or walk to school. Our Drop Off & Pick Up Zones are determined by last name. Our TWO zones are RED and BLUE. See the TABLE below referencing the first letter of your last name to determine which zone your child will be in. Follow the map for the physical location for your drop off/pick up location. ([see map](#))

**Window Sign:** Parents picking up at the end of day **MUST** have a sign with your child's **last name(s)** printed large and in **BOLD black print** to be seen from a distance. Have it on the FRONT windshield when in line, NOT on the side window, we can't see it from the side window from a distance.

Student Drop-off and Pick Up Zones/Locations		
Last Name Assignment	Drop Off (DO) and Pick Up (PU) Zone	Arrival Before and After School
Last name: <b>A-H</b>	<b>Red Zone 1-</b> ( <a href="#">see map</a> ) Curbside DO/PU westbound on Van Dyke St.  Door "A" -Main Building Entrance	Drop Off: 7:30-7:45  Pick Up: 2:20 start
Last name: <b>I-Z</b>	<b>Blue Zone 2-</b> ( <a href="#">see map</a> ) Curbside DO/PU <b>Inside</b> Front Parking Lot  Door "A" -Main Building Entrance	Drop Off: 7:30-7:45  Pick Up: 2:20 start

Families with children with different last names in the same household will go to the Zone of the last name closest to the beginning of the alphabet. (i.e.- Cousins and Thielan follow "C" and go to Red Zone)

### Busing- PLEASE AVOID THE BUS DROP AND LOADING ZONES

Lakeaires has five standard buses and they will pull up to the far west curb on Van Dyke St. starting west of the Loading Dock driveway and moving back toward the main entrance's sidewalk. This new bus zone is marked on the MAP-[see map](#)

**Parents unless you've indicated a different plan for your "end of day", all students assigned to district transportation will be put on the bus at the end of the day.**

Do you need to let us know of a single day "change" in your routine, like picking up your child for an appointment? Email us no later than 1:30 PM the day of the change at:

[LakeairesDismissalRequest@isd624.org](mailto:LakeairesDismissalRequest@isd624.org)